# Template Best Practices

**Aligning content**

<<rs\_example1>>

<<type>>: <<number>>

<<es\_example1>>

|  |  |
| --- | --- |
| <<rr\_example1>> | |
| <<type>>: | <<number>> |
| <<er\_example1>> | |

|  |  |
| --- | --- |
| <<rr\_example1>> | |
| <<type>>: | <<number>> |
| <<er\_example1>> | |

**Create a “flat” template**

<<longSentence>>

This example uses a “floating” text box:

This text may be removed <<op:show>>

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor.

|  |  |
| --- | --- |
| Instead, use a full width table, like so: | <<longSentence>> |

This text may be removed <<op:show>>

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor.

**Using paragraph settings**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.