

Dear <<Name>>,

Thank you for choosing Meta Legal & Finance for your loan assessment.

Your appointment with **<<SalesRepName>>** has been confirmed for **<<{dateFormat(DateandTime, ‘EEEE dd/MM/yyyy ’at’ hh mm aa’,‘dd/MM/yyyy hh:mm aa’)}>>**

Please bring the following documents to your appointment:

* Proof of **Identity**
* Proof of **income**

<<cs\_{loanType=’home-loan-assessment’}>>

* Property information along with **Purchase agreement** if applicable
* Proof of **sufficient funds** for down payment
* Information on other **debt and liabilities** if applicable.

<<else\_{loanType=’car-loan-assessment’}>>

* Proof of **Residency**
* **Purchase Agreement** or bill of sale detailing the car’s price, VIN, year, make, model.
* Proof of Auto **Insurance**

<<else>>

* Proof of **Residency**
* Personal **Assets/Liabilities** information if applicable.
* Collateral information.
* At least **two** personal references

<<es\_>>

<<SalesRepName>> will be in touch prior to your appointment with any additional requirements.

Yours Sincerely,

<<customerServiceRep>>,

<<serviceTitle>>.