<<firstName>> <<lastName>>

<<email>>

<<{dateFormat($nowUTC,’EEEE, dd MMMM, yyyy’)}>>

Dear <<firstName>>,

Thank you for your recent application for the position of <<positionTitle>>.

We will be working through all the applications to produce a shortlist of applicants that we will invite for an interview.

Yours Sincerely,

<< hrRep.Name >>

<< hrRep.Title >>